

**HOOKSETT VILLAGE WATER PRECINCT
MINUTES OF FEBRUARY 23, 2021**

Present at the meeting were: Commissioners – Chairman Todd Smith, Michael Jache (via phone) Russell Pelletier, James O'Brien, Supt. Michael Heidorn, Office manager/Collector Nancy Philibotte, Treasurer Scott Ewing, Att. BJ Branch (via phone)

Meeting opened at 6:15 p.m.

Nancy Philibotte resigned as Moderator

Motion made by Russell Pelletier seconded by James O'Brien to accept minutes for January meeting.

Treasurer's Report:

Cleared balance as of January 31, 2021: \$124,114.62
12 Uncleared transactions of \$13,882.92 leaving a Register balance \$110,231.70
NHPDIP balance: \$344,059.03 int: 6.70

Report accepted as presented by James O'Brien seconded by Russell Pelletier

Collector's Report:

Month opened with \$3,080.38 due, \$0.00 backdated items \$229,848.28 quarterly billing, \$ final bills, \$ 89,911.49 collections \$637.00 misc. \$0.00 refund, \$ return check \$ -19,271.70 adjustments, \$ penalties, leaving \$124,382.47

Report accepted as presented by James O'Brien seconded by Russell Pelletier

Superintendent's Report:

1. Misc. admin
2. Bills/Financials
3. Water Quality
4. Water Use/diversion
5. Pike Quarry
6. Training
- 7 Planning &Construction
8. Mapping & GIS
9. Pump House/Scada Improvements
10. Cross-Connection Control
11. Misc. Field Projects
12. DES Sanitary Survey

Report accepted as presented by James O'Brien seconded by Russell Pelletier

Attorney Report: Will have Pike agreement by March meeting

Old Business:

Motion made by James Orien seconded by Russell Pelletier to accept the current policies as presented. Mike H. to present any changes to be voted on at future meetings.

New Business:

Motion made by Russell Pelletier seconded by James O'Brien to accept that the Private fire connection services for sprinkler systems serving the proposed buildings at University Commons may be less than 6" in diameter. The sizes of said services were determined by a professional sprinkler system installer and engineer, and approved by the HFD.

Motion made by Russell Pelletier seconded by James O'Brien to enter into a grant agreement with the NH Department of Environmental Services to fund asset management and financial planning initiatives through a matching grant program, further authorizing Michael Heidorn, superintendent, to execute any documents which may be necessary to effectuate this grant agreement. Further for Todd Smith/Chairman to sign the Certificate of Authorization.

Motion for Housekeeping made by James O'Brien seconded by Russell Pelletier at All matters upon which a consensus was reached during tonight's meeting, but where there may not have been a separate and distinct motion, be formally approved by the Board via this motion. Voice vote taken. All approved.

Motion made by James O'Brien seconded by Russell Pelletier to Indemnify and defend All Commissioners and employees from financial exposure from any and all claims arising out of the performance of their duties.

Meeting adjourned at 7:42 Motion made by James O'Brien seconded by Russell Pelletier

Respectfully submitted by : Nancy Philibotte